



Home Sellers Planning Your Move



**first
national**
REAL ESTATE

We put you first



ready for the move? moving countdown

You're almost there! Next comes packing up and moving in to your new property. Regardless of whether you've bought a mansion or a cosy studio, moving house can be very hectic so it pays to plan well in advance.

Start organising the move as soon as you've exchanged contracts. Sort and sell things you don't need at a garage sale and put the money towards moving costs. Ask friends to recommend removal companies, or look in the Yellow Pages. Ask for quotes as prices can vary considerably.



Eight weeks before the move

- If you are using a professional mover, get estimates from different moving companies and choose the one that is best suited to your needs. If you are moving yourself, get estimates from truck rental companies. Be sure to make a reservation in advance.
- Draw a floor plan of your new house. This will help you decide what furniture stays and what furniture should go.
- Use up things that can't be moved - such as the food in your freezer and flammable household aerosol cleaning supplies.
- Contact the information office or local council in your future location and start gathering information about your new home town.

Six weeks before the move

- Discuss costs, packing, loading, delivery, insurance and the claims procedure with your mover.
- Make an inventory of all of your possessions determine what can be sold and what can be donated to charity.
- Get copies of your records from doctors, dentists, lawyers, accountants, etc. Make arrangements to transfer your children's school records.
- Go to the post office and obtain a change of address kit and start filling out the cards. Don't forget about changing the address on magazine subscriptions, catalogues, etc.



Four weeks before the move

- ☐ If you have contracted to have the mover do all the packing for you, arrange to have this task completed a day or two before loading the truck.
- ☐ If you need it, arrange for storage.
- ☐ Clean or repair any furniture, curtains, or carpets that require cleaning.
- ☐ Hold a garage sale. Use the extra cash to splurge a little on your new place. Ask First National for a copy of the “Holding a garage sale” flyer. This will help you make arrangements.
- ☐ If you are moving yourself, work out how many boxes you’ll need. (Many truck rental companies can assist)
- ☐ Do-it-yourselfers should take stock of non-boxable items. Add 15 percent to their combined cubic feet (along with total cubic feet of boxes to be loaded) to determine the size of truck you’ll need.

Three weeks before the move

- ☐ Assemble packing materials
- ☐ Furniture pads
- ☐ Packing tape
- ☐ Bubble wrap
- ☐ Styrofoam “peanuts”
- ☐ Nylon packing string and rope
- ☐ Crumpled newspapers
- ☐ Scissors
- ☐ Utility knife
- ☐ Large self-stick labels
- ☐ Felt-tip markers
- ☐ Boxes, boxes, boxes
- ☐ Begin packing items that you won’t need. Don’t pack too much weight in an un-reinforced box.
- ☐ Arrange to cancel utilities and services at your old home and have them installed at your new home.

Two weeks before the move

- ☐ Arrange to transfer all your bank accounts to new branch locations.
- ☐ Make any special arrangements to move pets.
- ☐ Consult your veterinarian about how to make moving easier for your pet.
- ☐ Make arrangements for new telephone service.
- ☐ Cancel any direct deposit or automatic payment arrangements on bank accounts you are closing.
- ☐ Cancel delivery services.

One week before the move

- ☐ Transfer all medical prescriptions to a pharmacy in your new location.
- ☐ If you will need a babysitter, make a booking before moving day.
- ☐ Return library books and videotapes.

Two or Three days before the move

- ☐ Defrost your refrigerator and freezer.
- ☐ Have the movers pack your shipment.
- ☐ Arrange to have cash, a certified cheque, or money order ready to pay the driver on delivery day.
- ☐ Set aside valuables and legal documents to go with you, not in the van.
- ☐ Pack clothing and toiletries to go with you and take a day or two's extra clothes in case of delay.
- ☐ Pack your first-day handy items box (see "Delivery Day") to go with you.

Moving Day

- ☐ Do-it-yourself movers should pick up the truck early.
- ☐ Make a list of every item and box loaded onto the truck.
- ☐ Let the mover know where you can be reached.
- ☐ Before you sign your agreement with the mover, read the conditions.
- ☐ Keep it in a safe place until your goods are delivered, charges are paid, and any claims are settled.
- ☐ Check your old house to make sure you've turned off water, appliances etc.
- ☐ Inspect basement, attic, garage.
- ☐ Be on hand to answer questions and give directions to the mover.



Delivery Day

Assemble first-day handy items:

- ☐ Scissors.
- ☐ Utility knife.
- ☐ Coffee cups.
- ☐ Tea kettle.
- ☐ Paper plates.
- ☐ Toilet paper.
- ☐ Instant coffee, tea, soft drinks.
- ☐ Soap.
- ☐ Pencils and paper.
- ☐ Local phone book.
- ☐ Masking tape.
- ☐ Bath towels.
- ☐ Trash bags.
- ☐ Toiletries kit.
- ☐ Shelf liner.
- ☐ Check off all boxes and items as they come off the truck.
- ☐ Make sure the utilities are hooked up.
- ☐ Unpack kids' toys.
- ☐ Be on hand to answer questions, pay the driver, give direction and examine your belongings.

Things to Do - Tick When Completed.

Final checklist of contacts to be made:

Financial / Legal (notify in writing)

- ☐ Bank (Credit cards and children's accounts)
- ☐ Building society (Loan and savings accounts)
- ☐ Credit union
- ☐ Age / Invalid / Sickness
- ☐ Pensions (Social Security Departments, etc.)
- ☐ Public library

- ☐ Life insurance companies (quote policy no.)
- ☐ Property insurance company (contents quote policy no.)
- ☐ Car insurances company (quote policy no.)
- ☐ Any other insurance (children's accident, etc.)
- ☐ Hire purchase companies
- ☐ Credit cards (Diners Club, store accounts, etc.)
- ☐ Motor registration Branch
- ☐ Car registration
- ☐ Driver's license
- ☐ Electoral Office (address in telephone directory under Government section)
- ☐ Local police (if you have any driving summonses, etc. pending, or if you are to be a witness in a case, etc.)
- ☐ Shares & investments,
- ☐ Government bonds, etc.

Personal / Social

- ☐ Employers
- ☐ Apprenticeship Commission if one of the family is apprenticed (quote apprenticeship number)
- ☐ Schools
- ☐ Kindergarten
- ☐ Primary
- ☐ Secondary
- ☐ Part time, evening and correspondence courses
- ☐ Other (when children change school, you may need an official transfer)
- ☐ Doctor
- ☐ Dentist
- ☐ Hospital (if you are an outpatient, etc.)
- ☐ Baby health centre
- ☐ Health fund
- ☐ Social clubs

- ☐ Children's activities (Scouts, Ballet, etc.)
- ☐ Sporting clubs (whether a player or a member)
- ☐ Neighbours
- ☐ Relations
- ☐ Friends
- ☐ Other

Housekeeping

- ☐ Newsagent (with date last paper required)
- ☐ Electricity department
 - "off" at old address
 - "on" at new address
- ☐ Gas company
 - "off" at old address
 - "on" at new address
- ☐ Telephone (Contact Regional Sales Office)
 - "off" at old address
 - "on" at new address
- ☐ Post office (pay a monthly fee for redirected mail)
- ☐ Magazine subscriptions (anything received by mail) - save wrappers with reference numbers

